

The image shows the front cover of a book titled 'Facilitators's Guide'. The cover has a dark navy blue background. A large, irregularly torn piece of off-white paper is pasted onto the upper half, revealing the text 'your journey starts here' in a bold, black, sans-serif font. Below this, there are three horizontal bars: an orange one, a blue one, and a green one. The blue bar contains the title 'Facilitators's Guide' in white, bold, sans-serif font. The bottom of the cover is a solid dark navy blue.

**your journey
starts here**

Facilitators's Guide

Your Cover Page

Created to your liking. Your image, your logo, or a custom design with one of our partners

Table of Contents

Colors and Fonts

Branded to your identity.

Quick Reference

Titled and numbered.

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Schedule

Workbooks must be completed before class for full effect

| Week | Notes |
|--------------------|---|
| Week 1: Foundation | Ensure participants have completed the foundational materials prior to class. Send email. |
| Week 2: Title | |
| Week 3: Title | Participants will be working in groups. Prepare groups ahead of time. |
| Week 4: Title | |
| Week 5: Title | |
| Week 6: Title | |

Schedule

Input a schedule of the day or each session that will be provided. Notes are provided on side to ensure facilitator doesn't forget important details for this lesson.

How to Use

The Components

Materials Needed - Facilitator

- Powerpoint
- Computer
- Projector or Zoom(online)

Materials Needed - Participant

- Workbook
- Writing utensils

Use to ensure you and your participants are prepared for class

Always make sure you are on the right slide by matching

Title of slide

The facilitators script will follow in this section. Facilitator may use this verbatim but it is encouraged to use as a guide and create their personal flow for their class.

Each slide will be paired with script. Your slide/video should match the corresponding script slide. This helps you know what slide you are on and prepare your mind for the following slide.

Title of slide

Before we go further, let's hear from our founder who will share their heart behind this experience.

[Play Video]

[After Video Plays]

"What stood out to you? You can jot it down, hold on to it, or feel free to share."

Read ink indicates an action. Pay attention to ensure a cohesive flow to facilitation.

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Instructions and Key Details

Following this page will be instructions for each component of guide. It will explain the purpose of each section concerning the facilitation portion.

Redacted Example

Facilitators will receive a slide-by-slide, video-by-video, section-by-section script. The Script is not to be used as a "must-say" but it can be use as a reference guide to learn from.

FACILITATION GUIDE

MATERIALS NEEDED - FACILITATOR

- PowerPoint
- Computer
- Projector or Zoom (online)

MATERIALS NEEDED - EACH PARTICIPANT

- HeartWork (Workbook)
- Completed online experience

Slide 1: Title

“Welcome, everyone. I’m so glad you’re here. Today, we’re focusing on the strategy called [Insert Strategy Title].

As we move through today’s session, I want to remind you that this is a space of grace. You’re welcome to participate, reflect quietly, or share whatever feels right to you.”

Slide 2: Objectives

“Here’s what we’ll be walking through today. By the end of this session, you’ll be able to:

[Objective 1]

[Objective 2]

[Objective 3]

Take a moment to set your own intention. Maybe there’s something you’ve been asking God to speak into. Let’s stay open to what He might show us today.

Slide 3: Video

“Before we go further, let’s hear from S, who will share their heart behind this strategy and how it connects to our walk with Christ.”

[Play video]

[After video plays:]

“What stood out to you? You can jot it down, hold on to it, or feel free to share if you’d like.”

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